

A. Basic knowledge(基礎知識)

- Spell your name correctly.
(懂得正確串英文名 e.g. Chan Ming Ming / Peter)
- Write the alphabet from A – Z correctly.
(懂得正確書寫英文字母 A-Z, a-z)

B. Before Lesson (上課前準備)

- Read through the unit before class.
(先預習課文) (家長可在家伴讀)
- Use the school e-learning platform to learn.
(多使用校園電子學習平台學習)
- Use a dictionary to check unknown words.
(多使用英文字典查閱不懂的字詞)
- Review recommended websites to obtain an idea about course material.
(多閱讀老師推薦的學習網頁，並記錄有關相關課題的資料，從中獲取概念及知識)

C. During Lessons (課堂期間)

- Try to answer all of the teachers' questions.
(多努力嘗試解答老師的提問)
- Ask your teacher when you don't understand something that they said.
(勇於向老師發問有關係不懂的知識內容)
- Work together in groups to find answers.
(小組合作去尋求答案)
- Always participate in the class tasks.
(主動參與課堂活動)

- Pay attention when the teacher speaks.
(上課要留心)

D. After Lessons (課後)

i. Homework(功課)

- Revise what you learnt every day, including reading aloud and spelling.
(每天都要溫習，包括朗讀及串字)
- Set a time goal for completing homework.
(在指定時間內完成功課)
- Do corrections carefully and find out why some answers are wrong.
(小心改正並找出錯誤原因)

ii. Revision(溫習)

- Highlight or underline the keywords when reading.
(閱讀時把關鍵字詞間下)
- Use IT resources for extra learning.
(多利用資訊科技資源進行延伸學習)
- Practice the language in daily situations.
(在日常生活中，多練習及應用英語)
- Ask teachers, parents or friends immediately when you have a problem.
(如有問題，請向老師、父母及朋友請教)
- Use a dictionary everyday to check the correct spelling of important words.
(每天利用字典去檢查重要詞語的正確串法)

E. Strategies for preparing Dictation (預備默書的策略)

- Read the words correctly.
(留意每個字的串法)
- Break down the passage into smaller, easier parts for revision.
(把一段文章分拆成細小的部份，使溫習時容易掌握)
- Be relaxed during the dictation.
(默書時，抱著輕鬆的心情)
- Write the words you know first. Leave the unfamiliar words blank and write them before the end of the dictation.
(先寫上熟悉的字詞，把不熟悉的字詞留空。默書完結前再嘗試補寫)

